

**UNION
SCHOOL
DISTRICT**

**BOARD OF DIRECTOR'S
November 20, 2023**

**Monthly Meeting
Union High School Library**

UNION SCHOOL DISTRICT
AGENDA
November 20, 2023

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge to the Flag
- IV. Roll Call
- V. Approval of Agenda
- VI. Approval of Minutes:
- VII. Announcements:
 - Thank you to Board Member, Jeff Shirey, for his service and dedication to the Union School District.
- VIII. Correspondence
 -
- IX. Visitor/Comments
 -
- X. **Administration Report**
School Police Officer
Food Service Director
Technology Department
Maintenance Department
Special Education Director
Elementary Principal
High School Principal
Superintendent's Report
- XI. **Board Reports**
Finance Report
Curriculum/Instruction & Matters
Buildings, Grounds & Transportation
Athletic Report
Career Center Representative
Riverview IU6 Representative
- XII. Old Business
Approve the 2nd reading of the following policies:
 - a. Policy No. 705–Facilities and Workplace Safety
 - b. Policy No. 711–Video Camera Surveillance
- XIII. New Business
- XIV. Visitors/Comments
- XV. Adjournment

UNION SCHOOL DISTRICT
Administrative Reports
November 20, 2023

I. School Police Officers

II. Food Service Director

-

III. Technology Department

- Replaced/Installed 4 cameras
- Showed Elementary staff how to put comments on report card
- Preparing RFPs for Erate posting
- Troubleshooting Networking Issues
- Troubleshooting Camera Issues
- Corrected issues with copiers scanning to folders
- Replaced 2 interactive displays at SES with Mr. Brown
- Evaluating options for Simulation Lab in Library Space
- Support Tickets Status
 - 122 support tickets from October 5th to November 13th
 - 549 support tickets for the 23-24 School Year (until Nov. 13th)

IV. Maintenance Department

- Replaced blower motors in 2 HS unit ventilators.
- Mr. Cyphert and I replaced the parking lot light at Sligo.
- Had drum guides replaced in the kitchen dryer.
- Worked with a technician from the McClure company on a heat pump in room 110 at Sligo, waiting on parts.
- Wired up a baseboard heater in the Sligo kitchen restroom.
- Had to repeat the 2 hour energy curtailment at HS due to a previously failed test.
- Installed 2 new stainless counters in the coffee bar.
- Repaired the sink drain in a kindergarten room at Sligo.

V. Special Education Director

- Formal Observations Completed: 3
- Formal Observations Scheduled: 2
- November IEP Meetings: 20
- November 504 Meetings: 2
- ULS training with IU- 11/28 & 11/29 half days
- Extension for Life Skills student to work in Cafeteria with job coach (additional 9 weeks)
- Moving to 1 SLP effective December 1 (54 students)

VI. Elementary Principal's Report

- **Federal Program update:** 2022-2023 Federal programs monitoring
Corrective action is closed and a Now in Compliance letter was generated.
- Mrs. Greenawalt agreed to come to SES when enrolling students in grades K-5. Mrs. Anderson and I now have the opportunity to meet with families and give them a tour of the building. Thank you Mrs. Greenawalt.
- **Discipline - October**
 - 001 - Simple Assault on Student 2
 - 015 - Racial and/or Ethnic Intimidation 2
 - 022 - Threatening School Official or Student 9
 - 025 - Theft and Related Offenses 3
 - 053 - Possession, Use, or Sale of Vaping Material 1
 - 054 - Possession of Weapon 1

- C - Student Code of Conduct 6
- U1001 - Unauthorized Possession/Use of Restricted Items 1
- U1003 - Disruptive Behavior 8
- U1004 - Incomplete Work 3
- U1008 - Tardy to School 2
- U2107 - Throwing of Non-Injurious Objects 1
- U2108 - Defiance / Disrespect 2
- U1022 - Inappropriate Remarks 4
- U1016 - Elem. Profanity & Gestures 3
- U1017 - Elem. Physical Contact - Unwanted Touch 14
- U2111 - Elem. Minor Verbal Threat 1
- T001 - Arguing 2
- T005 - Blurting Out 2
- T010 - Disruption in Class / Hallway 42
- T020 - Inappropriate Remarks 4
- T030 - Incomplete Work 54
- T035 - Irresponsible use of School Provided Materials 4
- T045 - Not Listening to Adult 21
- T050 - Talking Back 1
- T055 - Teasing 6
- U1025 - Bus Misconduct 3
- T060 - Aggressive Play 9
- T065 - Unwanted Touch without Malicious Intent 13
- **Out of classroom timeouts** (1st 9 weeks): 28
- **Prime Time Suspensions** lunch/recess (1st 9 weeks): 190 suspensions daily average: 4.4
- **OSS**(1st 9 weeks): 3
- **ISS**(1st 9 weeks): 13
- **Blue Tickets** (1st 9 weeks): 6
- **Observations**(1st 9 weeks): 15 completed
- **Walkthroughs**(1st 9 weeks) : 10 completed
- **Threat team assessments** completed (1st 9 weeks): 12 completed
- **Health and Wellness Committee:** Red Ribbon Week
 - Kindergarten/1st grade: "Why Animals Don't Smoke"
 - 2nd grade: "Why Athletes Don't Smoke"
 - 3rd and 4th grade: "Peer Pressure Refusal"
 - 5th grade: "Escape the Vape"
 - Theme: Be Kind To Your Mind. Live Drug Free.
 - Monday - Let's get **reddy** to say no to drugs - red day
 - Tuesday -Put drugs to sleep - pajama day
 - Wednesday - Team up against drugs - jersey day
 - Thursday- From head to toe, I am drug free. Wear your favorite and crazy socks.
 - Friday- Keep the Union Knights and Damsels drug free - Blue and gold day
- **Principal's Club:** **89.3 %** of the students earned the 1st 9 weeks reward.
- **World Kindness Day:** Monday November 13, 2023

VII. High School Principal's Report

- Discipline Incidents
 - 015 - Racial and Ethnic Intimidation - 1
 - 036 - Terroristic Threats
 - 038 - Disorderly Conduct
 - 053 - Possession or Use of Vape - 2
 - U1002 - Unauthorized Use of Technology - 1
 - U1003 - Disruptive Behavior - 2
 - U1012 - Dress Code Violation - 2

- U1013 - Minor Defiance/Disrespect - 1
- U3202 - Insubordination/Defiance/Extreme Disrespect - 3
- U1022 - Inappropriate Remarks - 13
- T010 - Disruption in Class/Hallway - 5
- U1020 - Theft (up to 10 dollars) 2
- U3103 -Threatening/Intimidation of Others - 1
- 004 - Aggravated Assault on Staff - 1
- 027 - Bullying 1
- U2112 - Safety Violations - 1
- U2106 - Use of Profanity/Obscenities - 1
- U2108 - Defiance/Disrespect
- U2022 - Major Disruptive Behavior
- Observations
 - Formal Observations: 6
 - Walkthroughs: 17
- Successful Homecoming Crowning and Dance
 - A thanks to Mr. Gibson and everyone that helped for having everything well organized and ready to go.
 - Hosting the Clarion County Band Fest on 11/16 - stop down after the meeting
- Shared Document: Correlation of Testing Scores to Final Course Average
- PBIS Qualification
 - 87 percent qualified
 - 7.7 received level 2 discipline
 - 3.3 percent more than 1 unexcused absence
 - 5.6 percent w/ failing grade (s)

VIII. Superintendent's Report

- Notification of the ability to apply for the BSCA Grant - \$500,000 eligibility
 - Safe, healthy, and supportive schools
 - Continued Spero Group Services
 - Behavioral Support Coach
 - SEL Curriculum
 - Elementary Afterschool Program
 - Elementary Summer Program
 - PBIS Trips
 - PE/Weight Room Supplies
 - PBIS Signage
- Cyber Numbers
 - 41 Traditional Cyber
 - 33 Regular Ed
 - 8 Special Ed
 - 14 Rockets Online
- Enrollment - 519 students (includes Rockets students)
- Key Solution Education Staffing Inc.
 - Finished with interviews
 - Report by December
- Proposal for HAM Radio Independent Study Course
 - Mr. Kirkwood's proposal
 - Students earn an operator's license
- Veterans Day Assemblies
 - Thursday, November 9th - SES
 - Friday, November 10th - UHS
- County Band and Choir - hosted at UHS
 - November 16th

- **Windstream/Internet Service**
 - Letter indicating that services may change or possibly be dropped
 - Filing complaint with FCC
- **Stage Lighting at UHS**
 - Not working correctly
 - Need to send 20 lights to company to fix
 - May be covered by warranty
- **Training for School Assessment Coordinators**
 - In-person training yearly
 - Online training
- **Act 55 Training**
 - 1 module available through PCCD (more coming later)
 - In-person training for coordinators November 29th at RIU6
- **Technology Dept**
 - Exploring options for combating ransomware
 - Next big threat to schools
- **NHS**
 - Coordination of selection procedures
 - Transfer of leadership - ensuring revised processes are utilized

UNION SCHOOL DISTRICT
Finance Report
November 20, 2023

Board Action Requested

- I. Treasurer's Report**
Approve the Treasurer's Report for the month ending October 31, 2023.
- II. Accounts Payable List**
Approve the Accounts Payable List for the month ending November 30, 2023.
- III. Budget Transfer**
Approve a budget transfer in the amount of \$500.00 from Technology Dept. Supplies (10-2840-650-000-30-800) to Education Technology Supplies (10-1110-650-000-30-800).
- IV. Budget Transfer**
Approve a budget transfer in the amount of \$260.89 from High School Professional Development (10-2271-360-000-30-800) to Technology Supplies (10-2360-650-000-30-800).
- V. 2024-2025 Budget Timeline**
Adopt the 2024-2025 Budget Timeline.
- VI. Transportation Agreement**
Approve the parent/guardian transportation agreement between the parent and the Union School District for transportation of their student, effective November 16, 2023 through the end of the 2023-2024 school year.
- VII. Technology Advertisement**
Grant permission to advertise for 4 RFP's which include Internet, Building to Building fiber connection, WiFi access points and switches. (Seeking Erate Funding for up to 90% reimbursement)

UNION SCHOOL DISTRICT
Curriculum Report
November 20, 2023

Board Action

I. Student Trips

Approval is requested for the following student trips during the school year

- a.** Student Trip: 10th grade post-secondary trip
Students: 40-10th grade students, Judy Rupp + a chaperone
Location: TBD
Date: TBD (late winter/early spring 2024)
Approx. Cost: \$559.38
Funding Source: General Fund
- b.** Student Trip: 9th grade Career Center trip
Students: 50-9th grade students, Judy Rupp and Brad Kirkwood
Location: Clarion County Career Center
Date: Mon., November 20, 2023
Approx. Cost: \$290.37
Funding Source: General Fund
- c.** Student Trip: National Honor Society Outing
Students: 20-NHS Members and Anthony Beveridge
Location: Clarview Nursing Home
Date: Thurs., November 16, 2023
Approx. Cost: \$75.00
Funding Source: General Fund
- d.** Student Trip: Caroling in the Community
Students: 14-Concert Choir Students & David Gibson
Location: Surrounding Community
Date: Wed., December 20, 2023
Approx. Cost: \$316.19
Funding Source: General Fund
- e.** Student Trip: After school assembly with guest speaker, Rose Anna Moore from
Students: "Alone"
Location: Up to 100- students-Outdoor Club
Date: Union High School
Approx. Cost: Thurs., January 18, 2024
Funding Source: n/a
n/a
- f.** Student Trip: SWPBIS End of year reward
Students: Approx. 194 Sligo Elementary students and staff
Location: Elevate Trampoline Park, Zelienople, PA
Date: Thurs., May 16, 2024
Approx. Cost: \$1,113.32
Funding Source: Title IV Funds

g. Student Trip: District 3 Band
Students: 3 District Band Students and Lisa Hummel
Location: West Shamokin High School
Date: Thurs.-Sat., January 11-13, 2024
Approx. Cost: \$982.38
Funding Source: General Fund

h. Student Trip: Field Trip—various universities, colleges and trade schools
Students: Up to 7 student with transition plans per trip & Katie Hibbard
Location: Various locations
Date: During the 2023-2024 school year
Approx. Cost: \$1,071.60
Funding Source: General Fund

II. Language Club Fundraisers

Approve the following list of fundraisers for the Language Club:

Deck the halls door decorating contest, (Anticipated activities): Gateway Clipper
Language Night, Latin Dancing/Cooking Class.

III. Student Discipline

Approve the waiver agreement, dated November 14, 2023, in lieu of an expulsion hearing for student #1218043725..

UNION SCHOOL DISTRICT
Buildings, Grounds, and Transportation Report
November 20, 2023

Board Action Requested

- I. **Disposal of Property**
Approve the request from Tom Minick to dispose of old and outdated SAVVAS student learning math workbooks, dictionaries, SAVVAS math teacher manuals and resources, and 25 headsets.

UNION SCHOOL DISTRICT
Athletic Report
November 20, 2023

Board Action Requested

I. Youth Sports Clinic Volunteer

Approve Bill Coradi as a volunteer for the Youth Sports Program. All clearances are on file.

II. 5th & 6th Grade Boys Basketball Coach

Hire Bill Wiant as the 2023-2024 5th & 6th Grade Boys Basketball Coach at the salary of \$200.00. All clearances are on file.

III. 5th & 6th Grade Girls Basketball Coach

Hire Dustin Kifer as the 2023-2024 5th & 6th Grade Girls Basketball Coach at the salary of \$200.00. All clearances are on file.

IV. Varsity Football Cooperative Agreement

Approve the Varsity and Junior Varsity Football Cooperative Agreement between Allegheny-Clarion Valley School District, Keystone School District and the Union School District conditional upon approval by all three participating school districts. If any one or more of the three mentioned school districts fails to approve this agreement, approval shall be considered void. If approved by all three school districts, this agreement will start with the 2024-2025 school year and continue through the 2025-2026 school year.

V. Jr. High Football Cooperative Agreement

Approve the Jr. High Football Cooperative Agreement between Allegheny-Clarion Valley School District, Keystone School District and the Union School District conditional upon approval by all three participating school districts. If any one or more of the three mentioned school districts fails to approve this agreement, approval shall be considered void. If approved by all three school districts, this agreement will start with the 2024-2025 school year and continue through the 2025-2026 school year.

VI. Varsity Baseball Cooperative Agreement

Approve the Varsity and Junior Varsity Baseball Cooperative Agreement between Allegheny-Clarion Valley School District, Keystone School District and the Union School District conditional upon approval by all three participating school districts. If any one or more of the three mentioned school districts fails to approve this agreement, approval shall be considered void. If approved by all three school districts, this agreement will start with the 2024-2025 school year and continue through the 2025-2026 school year.

VII. Jr. High Baseball Cooperative Agreement

Approve the Jr. High Baseball Cooperative Agreement between Allegheny-Clarion Valley School District, Keystone School District and the Union School District conditional upon approval by all three participating school districts. If any one or more of the three mentioned school districts fails to approve this agreement, approval shall be considered void. If approved by all three school districts, this agreement will start with the 2024-2025 school year and continue through the 2025-2026 school year.

VIII. 2024-2025 Cooperative Athletics Procedural Handbook

Approve the Cooperative Athletics Procedural Handbook as presented for the 2024-2025 School Year and subsequent school years until presented for revision.

IX. Varsity Volleyball Coach Advertisement

Approve to advertise for a Head Varsity Volleyball Coach for the 2024-2025 school year.